



# SOKA KINDERGARTEN

## 创价幼稚园

7 Tampines Street 92, Singapore 528888. Tel: 67844232 Fax: 67844901

### **ENROLMENT PACKAGE FOR 2020**

#### **(CONDITIONS FOR ENROLMENT & APPLICATION FORM)**

Dear Parents/Guardians,

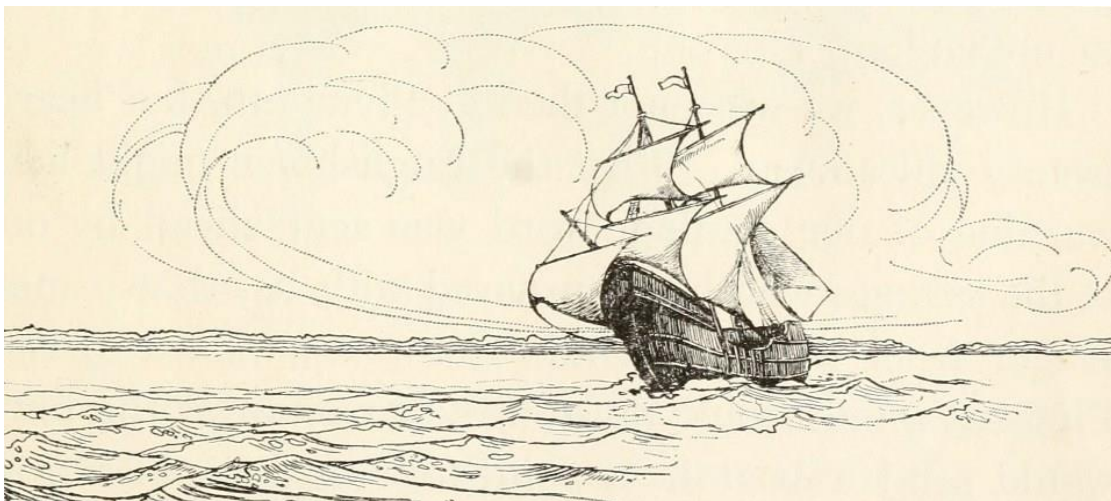
Thank you for choosing Soka Kindergarten  
for your child's early education experience.

Here is,  
The castle where your child will blossom to be  
"Strong, Righteous and Free",

The castle where your child will  
learn with joy, and be free to grow,

The place where your child will make wonderful friends

We are glad to have your child and you on board  
this voyage of learning adventures together with us.



## ENROLMENT PROCEDURE

**Step 1:** Read the "Conditions for Enrolment" carefully.

**Step 2:** Complete the following forms:  
Annex A: Soka Kindergarten Application Form  
Annex B: Transport Application Form  
Annex C: \*GIRO Application Form  
Annex D: \*GIRO Application Form to Use CDA

(Note: Forms B,C,D are separately available upon request from SK office)

**Step 3:** Attach copies of identity documents to the Application Form.

- For **Singaporean**, a copy of the child's **Birth Certificate**
- For **Singapore PR**, a copy of the child's **Entry/Re-entry permit**
- For **Foreigners**, a copy of the child's **Dependant Pass, Student Pass**, etc.

**Step 4:** Submit the completed forms, attached with copies of relevant documents and non-refundable registration fee of **\$96.30** (with GST).

Please note that incomplete submission will not be processed.

***Should the number of application exceed the number of places available on enrolment day (17/03/2019), balloting will take place on the same day at 3.30pm at the Kindergarten.***

***Unsuccessful applicants will be notified by phone by 19/03/2019.***

**Step 5:** A half-hour interview will be arranged for all successful applicants, sometime between April and August 2019. At the interview, the application will be finalised with the collection of a deposit payment equivalent to one-month school fee, and payments for Readers and Study Materials. The deposit is refundable under conditions as stated in point (4) of Conditions for Enrolment.

**Step 6:** **Orientation Day** for new intake of students will take place on 28/09/2019 (Saturday), 10am – 12pm. More information on the School's philosophy, education principles and curriculum, and administrative matters will be briefed on Orientation Day. Parents will be informed in early September.

*\* GIRO application takes up to two months processing time. We advise parents to apply early, preferably by September (after interview is completed) so as to be in time for January fee payment.*

# CONDITIONS FOR ENROLMENT

## 1. Enrolment for 2020 Nursery

Enrolment for 2020 Nursery is for children born between 2/1/2016 and 1/1/2017. Classes for K1 and K2 are running full for 2020.

## 2. Registration Fee

A non-refundable registration fee of **\$96.30 (with GST)** will be collected upon application.

## 3. School Fee

3.1 School fee is payable over 10 months. There is no fee collection in June and December. The School Fee includes payment for:

- Group Insurance
- Gymnastics movement programme (for all levels)
- Creative computer workshop (for K1 and K2)
- Music appreciation programme (for K1 and K2)

3.2 School fee may be paid via GIRO, cash or cheque (made payable to "Soka Kindergarten". Preferred payment mode is GIRO.

3.3 A School Fee Payment Schedule will be issued on Entrance Day 2020 (first day of school).

## 4. Deposit

A deposit, **equivalent to one-month school fee**, is collected on day of Interview. This amount is **refundable** only upon the following conditions.

4.1 For graduating K2 students: Deposit will be used to offset last payable monthly fee.

4.2 For students who have commenced classes: Deposit will be refunded if the School receives one-month notification of child's withdrawal from School.

4.3 For new enrolled students waiting for Year to commence: Deposit will be refunded if the School receives notification of withdrawal from School before 1/11/YYYY.

**5. Readers**

Payment for **English and Chinese Readers (SK Reading Programme)** will be collected on day of interview. Readers are purchased on order basis. Only paid orders will be made with the supplier.

**Cost of Readers** *(price includes GST)*

| <b>Level</b> | <b>English Readers<br/>(Reading Bee)</b> | <b>Chinese Readers</b> | <b>Total</b> |
|--------------|--|------------------------|--------------|
| Nursery      | \$27.00 (4 titles)                       | \$27.00 (4 titles)     | \$54.00      |
| K1           | \$43.00 (7 titles)                       | \$37.00 (6 titles)     | \$80.00      |
| K2           | \$49.00 (8 titles)                       | \$37.00 (6 titles)     | \$86.00      |

For students graduating to the next level, payment for the new readers will be collected at the continuation exercise in July.

**6. Study Materials**

Payment for **Study Materials** of **\$53.50** (with GST) will be collected on day of interview. This is for costs of materials used for learning activities and projects done in the year. This is an annual payment; subsequent year's payment will be collected at the continuation exercise in July.

**7. Field Trips**

Field trips are **compulsory**. The costs of the field trips (inclusive of transport charges and admission fees) will be borne by the parents and collected by the class teacher nearer to the dates of the field trips.

**8. Change/ Update of Information**

Any change of information in the application form will only be acknowledged if a **written notification** is received by the school.

**9. Delayed Admission**

9.1 Should there be delay in admission (due to various reasons) for confirmed enrolled students, parents must inform the School in writing and obtain written approval of the request. School fee for the month(s) of absence is payable.

9.2 Any absence by the last school day of January, without notification to the School, will be considered voluntary withdrawal. The vacancy will be allotted to applicant(s) in-waiting.